



## City of Richmond

## Report to Committee

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<b>To:</b>	Community Safety Committee	<b>Date:</b>	June 28, 2002
<b>From:</b>	Chuck Gale, P. Eng. General Manager, Community Safety	<b>File:</b>	5000-01
<b>Re:</b>	<b>Appointment to Board of Directors Emergency Communications for Southwest British Columbia (E-Comm)</b>		

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### Staff Recommendation

That a member of Council be appointed as the City of Richmond's designated representative for the Board of Directors of Emergency Communications for Southwest British Columbia (E-Comm).

FOR ORIGINATING DIVISION USE ONLY

CONCURRENCE OF GENERAL MANAGER

## **Staff Report**

### **Origin**

As a Member of the Emergency Communications for Southwest British Columbia, the City of Richmond is entitled to designate one individual to represent the City on the Board of Directors of E-Comm, and on July 23, 2001 Council adopted the following resolution:

*"That Mr. George Duncan be appointed as the City's designated representative for the Board of Directors of Emergency Communications for South-West British Columbia (E-Comm), and that Mr. Chuck Gale be appointed as his alternate."*

### **Analysis**

The appointment of Directors to the E-Comm Board is required on an annual basis and in the summer of 2001, prior to the by-election, as there were insufficient members of Council to be able to appoint a Director, Mr. George Duncan, CAO, was appointed the City's designated representative for the interim period.

As Mr. Duncan has subsequently submitted his resignation effective August 1, 2002, and the renewal date for appointment of Directors is imminent, it is timely to appoint a member of Council to represent the City on this Board.

### **Financial Impact**

Not applicable.

### **Conclusion**

Mr. George Duncan has been Richmond's designated representative on E-Comm over the past year, and as he is now resigning from his position with the City, appointment of a Council member for a one year term is necessary.



Pam Portman

Executive Assistant to the General Manager, Community Safety

prp

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PHOTOCOPIED  
& DISTRIBUTED  
DATE: 06/26/02 *dm*

TO: MAYOR & EACH  
COUNCILLOR  
FROM: A/CITY CLERK

PC: CAO (Designate for E-Comm)  
GM-Community Safety  
(Alternate)  
for appropriate action

[illegible]

5130-81

June 20, 2002

Mayor and Council  
City of Richmond  
6911 No. 3 Road  
Richmond BC V6Y 2C1

City of Richmond  
RECEIVED  
JUN 27 2002  
CAO's OFFICE

Dear Mayor and Council:

The Annual General Meeting (the "Meeting") of the Members of E-Comm *Emergency Communications for Southwest British Columbia Inc.* ("E-Comm") will held on Friday, September 13, 2002, and at that time the Board of Directors will be elected for the 2002/2003 year. Section 4.2 of the E-Comm Members' Agreement provides for the designation of individual(s) by a Member or a Designated Group of Members for election to the Board of Directors, within a time period sufficient for the individual's name to be placed before the Class A Members at the Meeting.

Our records indicate that the City of Richmond has purchased two Class A and one Class B Shares in the capital of E-Comm. Pursuant to the Members' Agreement, you are therefore entitled to designate one individual to represent the City of Richmond on the Board of Directors of E-Comm.

Please forward to my attention, no later than August 16, 2002, the name of your designated individual for election at the Meeting to the Board of Directors. If you require any additional information, I would be pleased to provide it. Thank you for your prompt attention to this matter.

Yours truly,



Tracey Lee Lorenson  
Director of Human Resources  
and Corporate Secretary

